

Position Description: Stewardship Program Manager

General Summary

The Stewardship Program Manager will work as part of the Sierra Foothill Conservancy's Conservation Project team. This position reports to the Conservation Director and the Associate Director, and leads the Preserve Maintenance staff. The Stewardship Program Manager will oversee management of SFC's eight preserves and the diverse ecological features on each property. This position is responsible for planning and implementing all easement stewardship activities for properties, including working with the Conservation Director to fund and implement restoration and land acquisition projects. The position will also evaluate and monitor the conservation easements held by SFC, and work with our partnering landowners to ensure easement compliance. Other duties include overseeing contractors, working with labor crews, volunteers, and ranchers. With the main office in Prather, California, and satellite office in Mariposa, this position will travel frequently throughout SFC's range including Fresno, Madera, Merced, and Mariposa counties.

Sierra Foothill Conservancy is a 501(c)3 regional land trust based in Prather, CA. The grasslands, foothills, and forests between Yosemite and Kings Canyon National Parks provide land for farms and ranches, a home for native plants and wildlife, and a source of clean water. The Sierra Foothill Conservancy honors our natural and cultural heritage by protecting these resources and ensuring that present and future generations will continue to experience and enjoy the land in this region.

Application Requirements

Email cover letter, resume, three professional references, and two personal references to sfc@sierrafoothill.org. Direct any questions to Kristen Boysen at kristen@sierrafoothill.org.

Sierra Foothill Conservancy is an equal opportunity employer.

Applications are due by Friday 1/31/2014 but will be processed as they arrive. In-person or Skype interviews will be held in February. Position will start as soon as possible, mid-March at the latest.

Required Skills:

- Rangeland and/or forest management and/or biological monitoring experience.
- Required Bachelor's degree, preferably in biology, rangeland science, forestry or other science.
- Project management experience.
- Excellent written and oral communication skills.
- Enjoy working as a team member as well as independently.
- Ability and desire to work with a diverse group of people including state, federal, tribal, and non-government resource professionals, working lands producers, and the general public.
- Ability to work outdoors for long hours and in traverse rough terrain.
- Proficient in Microsoft Office Suite software.

Position Description: Stewardship Project Manager

Desired Skills:

- Experience in conservation, habitat management, restoration, and enhancement.
- Experience and knowledge of range and forest management practices beneficial to both livestock and other conservation values.
- Familiarity with rangeland and ranching culture.
- Familiarity with Sierra Nevada and foothill ecosystems.
- Experience with project budget management and oversight.
- Familiarity with GPS and GIS mapping software.
- Familiarity with CEQA, NEPA, and endangered species management and mitigation

Responsibilities:

Resource Management and Project Development

- Develop and implement property management plans including biological surveys, invasive and rare species management, restoration projects, grazing and/or timber management, and access.
- Assist in conservation and restoration project acquisition and fund development.
- Oversee conservation easement stewardship, including monitoring easements, maintaining land owner partnerships, addressing violations, conservation easement amendments, and developing Baseline Documentation Reports.
- Build cooperative, effective working relationships with partner agencies, ranchers, neighbors, conservationists, and scientists.
- Oversee maintenance of roads, trails, buildings, pumps, fences, signs and/or other physical aspects of properties.

Financial/Administrative

- Develop and administer the Stewardship Program budget with the Associate Director.
- Develop work plan and oversee implementation with Preserve Management Staff.
- Oversee contracts and leases.
- Assist in stewardship files management and reporting.

Compensation

Salary: \$42-\$47K/year, DOE.